

# GP14 Event Requirements & Guidelines Season 2024



[www.gp14ireland.com](http://www.gp14ireland.com)

This document includes some key requirements as well as other guidelines that may assist you to running your event. A free booklet, written by GP14 sailor Tom Jobling, “The Big Event - How to organise a regatta” is available on the GP14 Ireland website OR Tom can be contacted at [tn.jobling@gmail.com](mailto:tn.jobling@gmail.com)

## **Race Management (IMPORTANT)**

### **Notice of Race (NOR) & Sailing Instructions (SI's) and Options for Course Options.**

It is recommended that Clubs use as a reference and template a set of GP14 Ireland provided NOR and SI documents. These can be provided by the GP14 Ireland Committee. The use of these will help ensure Class requirements and preferences (course types, race duration etc.) can be arranged and in place for the event.

### **Championship of Ireland - National Race Officer and National Judge (KEY Requirement)**

It is critical that the organising Club arranges a currently active International (World Sailing) or National Race Officer for the GP14 Championship of Ireland event. The Race Officer can be affiliated with either Irish Sailing or RYA Northern Ireland. In addition there also needs to be available a National Judge for the GP14 Championship of Ireland event.

It is critical that the choice of Race Officer and Judge is communicated to the Secretary of the GP14 Ireland Class Association ([info@gp14ireland.com](mailto:info@gp14ireland.com)) as early as possible to ensure the selection is ratified by Irish Sailing prior to commencement of the event.

**NOTE:** If this event is run without a National Race Officer or a National Judge in place the Class will be unable to nominate the GP14 National Champion for Irish Sailing ‘Champions Cup’ event.

## **Event Management**

### **Event Entry**

The GP14 Ireland Class is an all-Ireland association and the Class accept entries in both Euro & £sterling.

### **Entry Fee**

It is recommended that entry fee for GP14 events be set at €60 / £60 per entry for 2 day events with recommendation that €80 / £80 per entry for 3 day events such as the Championship of Ireland.

Youth entries where **both Helm & Crew** are U22 at the start of the event year will typically get a 50% discount.

The GP14 Ireland Class will cover 25% of the entry fee balance to the Club for any discounted Youth entries.

### **Class Capitation Fee**

The Class capitation fee for each event is €5 / £5.

Post event the Club should provide the GP14 Ireland Committee (Treasurer) with a breakdown of the final entry list. The Treasurer will provide the club with payment instructions and details for the GP14 Ireland Class Association bank account.

## **Youth Entry & Eligibility**

The GP14 Ireland Class provides support for Youth entries to all GP14 Ireland events. A 50% discount is available to a Youth entry where both the helm and crew are under 22 years of age on 1st January in year of the event. This covers all events with the exception of the Youth Championship (see below).

*NOTE - The GP14 Ireland Class will cover 25% of the entry fee balance to the Club for any discounted Youth entries.*

For entry purposes Youth entry are classified as follows:

- Youths - Helms under 22 on 1st/January/year of the event
- U 19 (Junior) - Helms under 19 on 31st/December/year of the event (\*)
- U 16 - Helms under 16 on 1st/January/year of the event

**(\*) Required qualification for GP14 Youth under Irish Sailing ‘Junior Champions Cup’ regulations.**

**Youth Championship:** This event is normally run in conjunction with another GP14 event (usually either the Summer Open or Autumn Open and should be considered a separate event by the race organisers. Usually the Youth Championship will have 2 races each day, run after the Summer Open / Autumn Open races on the Saturday and run before Summer Open / Autumn Open races on the Sunday. Weather permitting of course.

The Youth Championship is open to helms under 22 years of age on 1st January in year of the event. There are 2 additional prize categories (U16 and U19) with both U19 and U16 entries eligible to win the outright Youth Championship. There is a separate trophy for U19 and U16 provided by the Class. The Club should provide a winners prize for Youth, U19 and U16. It is at the Clubs discretion to provide prizes beyond 1<sup>st</sup> place and likely based on level of entries in each category.

All Youth entries for the Youth Championship are entitled to 50% discount on entry fee even if their crew is not a Youth. In the event the Youth has also entered for the ACCOMPANYING event as Helm, there is no entry fee for the Youth Championship.

*NOTE - The GP14 Ireland Class will cover 50% of the entry fee balance to the Club for discounted Youth entries.*

## **Preparation Timelines**

### **Approx 1 Month before your event**

The Club should have appropriate event insurance in place.

Communicate the details outlined below on your club’s website and send the details to [info@gp14ireland.com](mailto:info@gp14ireland.com) in order to get them up on the GP14 Ireland website and Facebook page.

- Notice of Race – Refer to GP14 Ireland NOR template
- Prepare Sailing Instructions (SI’s) - Refer to GP14 Ireland SI’s template and the final SI & NOR should be reviewed by GP14 Ireland Committee and approved by the race officer for the event.
- Provide any sponsorship information including sponsor logos etc.

- Make Entry forms available. Ideally use ONLINE Payment or registration.
- **DO NOT** include a Fleet (Gold, Silver, Bronze) allocation option within the Entry Form. Sailors cannot self allocate themselves to a GP14 Fleet. **NOTE** - The GP14 Ireland Committee will provide the organising Club an up to date Fleet allocation table before the event that can be used as input to the Race Results program.
- Directions to the Club should be provided and a map if needed.
- Consider signage approaching your venue.
- List B&Bs and hotels near the venue
- State if space for camping/motor homes available on site or near-by.
- Advertise evening meal/entertainment, show menu and any options available.
- Liaise with GP14 Class rep appointed as contact
- Appoint a Protest Team of ideally 3 people (excluding the Principal Race Officer)
- Ensure Protest Forms are available
- Organise a photographer to take photos of the racing and prize-giving. Good photographs from the event can be used in the GP14 Ireland Class Calendar for the following year.

### **Day of the event**

- Depending on location, have a member available to direct storage of road trailers and parking.
- Registration office or table to receive Entry Forms/Money and issue Sailing Instructions.
- Publish Weather information and tides if needed
- Identify race area.
- Ideally First Race to commence at 12 noon. This will give competitors time to travel to venue.
- Have Race Officer available for briefing usually 1 hour before First Race.
- Safety boats - normally a ratio of 10 to 1. This is a matter for the Race Officer / Safety officer and dependant on weather and local conditions.
- Three races each day.
- Ideally Sunday racing to start at 11am
- Ideally No race to commence on the final day after 2.30pm.

### **Results**

- The GP14 Ireland Class would appreciate if results are posted at end of each days racing on the Club website .
- The organising Club should provide the results to the GP14 Ireland Secretary ([info@gp14ireland.com](mailto:info@gp14ireland.com)) at end of each days racing. The format should be the output from a Results Program such as Sailwave or Excel rather than a photograph.

### **Presentation of Prizes**

- The GP14 Ireland Class Association will provide Perpetual Cups and Plaques to overall winners and in some cases race winners.

- The Club will present prizes to the first three boats in each fleet – Bronze, Silver and Gold - both helm and crew (18 total)
- If entries numbers warrant, the Club may provide additional prizes ie. 4th, , top Club entry, top Youth etc.
- For the Youth Championship the Club should present at minimum 1st prize for the 3 categories (Youth, U19 & U16) if sailed. NOTE – U19 and U16 entries are eligible to win their own age category and any older age category.
- Further information can be provided by the President or Secretary.
- Photographs SHOULD be taken of prize giving.

### **Post Event**

- Publish results on Club website and distribute results for publication in local papers.
- Provide GP14 Ireland Committee with final entries list to enable capitation fee and youth entry credits calculations and invoice production.
- The organising Club should provide the final results to GP14 Ireland Secretary ([info@gp14ireland.com](mailto:info@gp14ireland.com)) at end of the event. The results format should ideally be the output from the Results Program or Excel rather than a photograph. This is to ensure they can be published as effectively on the Class website.
- The GP14 Ireland Class will look after publication of results on GP14 Ireland, GP14 International, Afloat Magazine and Y&Y sites and other online sites
- Consider a debrief of all race officials, assistants and rescue staff including shore side helpers.
- Photographs of racing and prize giving made available to GP14 Ireland Secretary for press release as early as possible. Photos from the event may be utilised in the GP14 Ireland Calendar for the following year.

### **Contact details**

#### ***GP14 Ireland President***

- [president@gp14ireland.com](mailto:president@gp14ireland.com)
- +353 (0) 862467188

#### ***GP14 Ireland Hon. Secretary***

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