

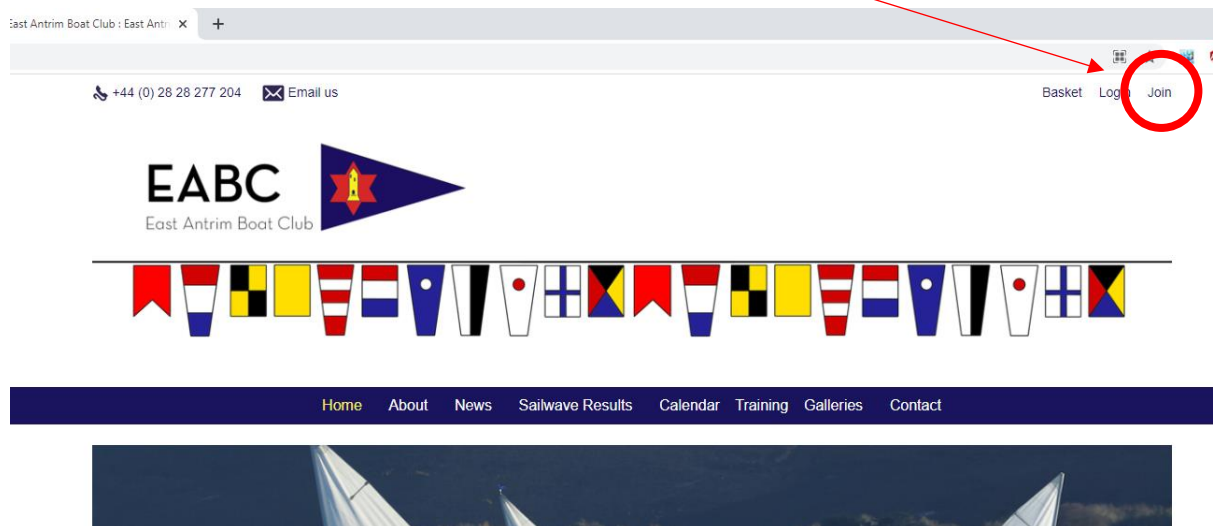
Making a Booking with Sailing Club Manager

This guide will provide a brief walkthrough of booking an event at East Antrim Boat Club using the Sailing Club Manager platform. As different events require slightly different information, you may see variations as you follow through the steps, however the underlying principles remain the same.

Step 1

If this is your first time booking an event at East Antrim Boat Club, you will first have to create an account. If you already have an account you can login and continue to Step 2.

Navigate to <https://membership.eabc.club/> using your web browser of choice and click the “Join” button in the top right hand corner.



Click on the green button at the bottom of the page titled “Create an account”.

Here you will be asked to enter your personal details. Fill in this information, tick the box to confirm you are not a robot, and then click “Create account”.

Home About News Sailwave Results Calendar Training Galleries Contact

[Home](#) / [Create account](#)

Create an account

Create account

First name

Last name

Email address

Phone number

Password

Confirm password

I'm not a robot

reCAPTCHA
Privacy - Terms

Create account

Already got an account? [Log in to your account](#)

You will now see a message confirming that your account has been created. You will also receive an email at the address you provided confirming your login details.

Step 2

Now that you have an account and are logged in, click the “Calendar” button along the top navigation bar.

+44 (0) 28 28 277 204 Email us

Test Account Portal Basket Logout Join

EABC
East Antrim Boat Club

Home About News Sailwave Results **Calendar** Training Galleries Contact

Your account has been created

[Portal](#) / [Apply to join](#)

Apply to join

New application

Membership type

- Home
- Crew available
- Tasks
- My profile
- My profile uploads
- My messages
- My availability
- My boats

From here you will see a list of upcoming events at East Antrim Boat Club. If the event is currently bookable, you will see a link to the right hand side which will take you to the registration page.

Home / Events

Classes & Designs... Year... Month... Day... [Click here to subscribe to this calendar](#)

Types **Any** Regatta Keel Boat Racing Dinghy Racing Open Event General Meeting Committee Meeting Entertainment Prize Giving Training Private Event Friday Evening Meals Club Maintenance

Tags **Any** Dinghy Racing Entertainment Friday Evening Meals General Meeting Keel Boat Racing Laser Ulster Open Event PTBO RNLI RYA Topper Finale Training and Courses

| October 2021 | | | | |
|--------------|----------------------|---------------|----------------------|------------------|
| Saturday | 9th | 18:30 | Ashton Trophy (FF) | keel boat racing |
| Sunday | 10th | 11:00 - 12:30 | Junior Ready To Race | training |
| Sunday | 10th | 11:00 - 12:30 | Open Sessions | training |
| Sunday | 10th | 13:30 | Ashton Trophy (FF) | keel boat racing |
| Sunday | 17th | 11:00 - 12:30 | Junior Ready To Race | training |
| Sunday | 17th | 11:00 - 12:30 | Open Sessions | training |
| Sunday | 17th | 13:30 | October Series | dinghy racing |
| Saturday | 23rd → 24th | | Hot Toddy (GP14) | open event |
| Sunday | 31st → 27th Mar 2022 | | EABC Winter Series | dinghy racing |
| Sunday | 31st | 11:00 - 12:30 | Junior Ready To Race | training |

If the event has multiple entry types, you will see a list of available options and prices from here. Click on the green "Select" button corresponding to the entry you would like to make. In this example, there is only one option available.

Home / Events / Hot Toddy (GP14)

Hot Toddy (GP14)

23rd - 24 October

Please click the button below to register for this event. If you have not already done so, you will need to create an account before entering. You can do this by clicking the "Join" button in the top right.

You must complete and return an Insurance Declaration form (available below).

Downloads

- [EABC Insurance Declaration](#)

Book this event

| | |
|---------------------|-----------|
| Boat Entry - £50.00 | 99 remain |
|---------------------|-----------|

[Select...](#)

[Previous](#) [Add to calendar](#) [Next](#)

Last updated 1:13pm on 8 October 2021

Step 3

Enter the details requested for entry to the event. The first dropdown menu should include the option “Myself” which will use the information that you have already provided when creating an account.

If this is your first time making a booking with us, you will have to select “Define new boat” from the “Which Boat?” section, allowing you to enter your boat’s details. If you have made a previous booking, your boat name and sail number should appear on the dropdown.

The screenshot shows a web form titled "Boat Entry - £50.00" with a "99 remain" indicator. The form includes several fields: "For whom?" (dropdown menu with "Myself" selected), "Email address" (text box with "rbrown@atc-systems-ltd.com"), "Phone number" (text box with "07736908341"), "Which boat?" (dropdown menu with "Define new boat..." selected), "Boat name" (text box with "GP14"), "Sail number" (text box with "1726"), "Crew" (dropdown menu with "Add new..." selected), "Name" (text box with "My Crew"), and "Crew emergency contact details" (text box with "Crew Contact 123456789"). A red arrow points from the top right of the page to the "Which boat?" dropdown menu, which is circled in red. Another red arrow points from the bottom right of the page to the "Done - Add to basket" button, which is also circled in red. The "Add another..." button is to the left of the "Done - Add to basket" button.

Complete any remaining information and click the “Done – Add to basket” button.

Step 4

You are now ready to complete your entry and make payment. You can either click the “your basket” link from the green bar, or the “basket” option in the top right corner.

The screenshot shows the EABC website header with contact information (+44 (0) 28 28 277 204, Email us), navigation links (Test Account, Portal, Basket, Logout, Join), and the EABC logo (East Antrim Boat Club). A green notification bar at the top states "1 ticket(s) added to your basket." Below this is a navigation menu with links: Home, About, News, Sailwave Results, Calendar, Training, Galleries, Contact. The main content area displays "Hot Toddy (GP14)" for the dates "23rd - 24 October". A message prompts the user to click a button to register for the event.

Here you can view a summary of your booking, click the green “Booking details” button to confirm.

The screenshot shows the "Basket" page with a navigation bar containing "Basket", "Booking details", "Emergency information", and "Payment". A table lists the booking details:

| Details | Price | Quantity | Tax | Total |
|---|--------|----------|---------------|--------|
| Hot Toddy (GP14) / Boat Entry Hot Toddy (GP14) GP14 / 1726 By Test Account Crew My Crew (0, Unknown) Will be held for 6 minutes | £50.00 | 1 | n/a Exempt | £50.00 |
| Total | | 1 | 0.00% | £50.00 |

A green button labeled "Booking details >" is visible in the top right corner of the table area, and another identical button is highlighted in a red circle in the bottom right corner of the page.

Continue to click the green button in the bottom right to navigate through the “Booking details” and “Emergency Information” pages, confirming your information on both.

Finally, click the "Payment" button which will present you with the total amount due.

[Home](#) / Payment

Basket

Booking details

Emergency information

Payment

< Emergency information

Cost £50.00. Pay using...

Credit / Debit Card

< Emergency information

Click the green "Credit / Debit Card" button, enter your card details as requested and click "Pay Now". If payment is successful you should see a payment success message and will also receive a confirmation email.

If you have any difficulties making a payment or have any queries, please do not hesitate to get in touch by emailing honsec@eabc.club